

THOMAS JEFFERSON PLANNING DISTRICT COMMISSION (TJPDC)

Minutes, June 22, 2023

All-Virtual Meeting

COMMISSIONERS PRESENT	IN PERSON	REMOTE	STAFF PRESENT	IN PERSON	REMOTE
City of Charlottesville			Christine Jacobs, Executive Director	x	
Michael Payne		x	David Blount, Deputy Director		x
Liz Russell		x	Ruth Emerick, Chief Operating Officer	x	
Albemarle County			Gorjan Gjorgjievski, VATI Project Administrative Assistant		x
Ned Gallaway, Chair		x			
Jim Andrews		x			
Fluvanna County					
Tony O'Brien, Vice Chair		x			
Keith Smith, Treasurer		x			
Greene County					
Dale Herring		x			
Andrea Wilkinson		x			
Louisa County					
Rachel Jones		x	GUESTS/PUBLIC PRESENT		
Tommy Barlow		x	Lincoln Lewis, Town of Scottsville		x
Nelson County					
Jesse Rutherford		x			
Ernie Reed	x				

Note: This meeting was held utilizing electronic virtual communication with the Zoom software application, and in accordance with virtual meeting provisions contained in Code of Virginia § [2.2-3708.3](#). A recording of the meeting was made available to the public at <https://www.youtube.com/channel/UCOuHJzpRDV6rnpIep2Lxj0Q>.

1. CALL TO ORDER:

a. Call to Order, Roll Call:

The Thomas Jefferson Planning District Commission (TJPDC) Commission Vice Chair, Tony O'Brien, presided and called the meeting to order at 7:06 pm. Christine Jacobs read the Notice of Electronic Meeting. Ruth Emerick took attendance by roll call and certified that a quorum was present.



2. PRESENTATION:

a. FY23-26 STRATEGIC PLAN SURVEY RESULTS PRESENTATION:

Christine Jacobs summarized results of the Strategic Plan Survey that was released in May. The survey was sent to elected officials, Chief and Deputy/Assistant Administrative Officers, and Planning/Community Development Directors for all six member jurisdictions, as well as the TJPDC Commissioners. The survey results indicated overall support for the current activities and performance of the TJPDC, with opportunities to explore additional priority areas that other regional planning districts in the Commonwealth provide.

3. WORK SESSION/DISCUSSION:

a. Stop, Start, Continue:

Ruth Emerick led an exercise for the Commissioners to reflect on the results of the Strategic Plan Survey. The Commissioners were asked to respond to the survey results for the strategic priority areas, current programs and projects, services not currently offered, and organizational performance.

b. Open Discussion:

The Commissioners were asked to share general comments on the strategic direction of the organization for any topics that were not sufficiently covered during the Stop, Start, Continue exercise.

c. Next Steps:

Christine Jacobs shared an overview of activities TJPDC staff will engage in as part of the strategic planning process, including team building, succession planning, internal policy and financial review, and building stronger relationships with federal and state agencies and grantors. A draft of the Strategic Plan will be presented to the Commission at their next meeting.

4. ADJOURNMENT:

Motion/Action: On a motion by Tony O'Brien, seconded by Jesse Rutherford, the Commission unanimously voted to adjourn the June 22, 2023, Commission meeting at 8:08 pm.

Commission materials and meeting recording may be found at www.tjpd.org